

Documents for doctoral applicants

You can find all the information and documents for the application. Upload deadline is 16 January 2023, 2 pm (CET) except for the Statement of the Supervisor (if required by the proposed Doctoral School), which must be submitted until 15 March 2023 and the medical certificate which must be submitted by the nominated applicants only until 15 April. For further information read carefully the Call for Applications for bachelor's, master's, one-tier master's and non-degree programmes 2023/2024.

Application Documents	Detailed Requirements
Online application form	<ul style="list-style-type: none"> - the applicants must fill out and save all requested information on the online application form in English language - a recent photo of the applicant (taken not earlier than 2 years before the submission of the application) - those who apply for partial (exchange) studies must clearly state the length (indicated in months) and start date (September of February) of the studies they apply for.
Motivation Letter	<ul style="list-style-type: none"> - minimum 1 page, typed in Times New Roman 12 point font size letters - written in the language of the selected study programme or in Hungarian
Proof of language proficiency and their translations in the language of the selected study programme or in Hungarian	<ul style="list-style-type: none"> - scanned copy of the original proof of language proficiency, with a minimum level determined by the Host Institution AND its translation - see section 2.5. for further details - in case the student has completed his/her previous level of studies in the language of the selected study programme, a proof can be uploaded about the fact that the language of education was the same as the language of the study programme that the applicant is now applying for - translations only have to be attached if the copy of the original document is not in the language of the selected study programme or in Hungarian
School certificates and their translations in the language of the selected study programme or in Hungarian	<ul style="list-style-type: none"> - scanned copy of the original master degree certificate or equivalent AND its translation -partial (exchange) study programmes (if the partial studies are part of the student's degree studies in their sending higher education institutions): scanned copy of the original certificate about student status issued by the current higher education institution where the applicants is registered in, the document must certify that the student status is expected to exist during the partial studies as well AND its translation - translations only have to be attached if the copy of the original document is not in the language of the selected study programme or in Hungarian
Research Plan	<ul style="list-style-type: none"> - minimum 2 pages, typed in Times New Roman 12 point font size letters, written in the language of the selected study programme <p>The work plan must indicate the resources used, the document is checked by the universities for plagiarism.</p>
Letters of Recommendation	<ul style="list-style-type: none"> - a signed Letters of Recommendation from the applicant's former or current academic tutor or supervisor, who has a scientific degree and has an insight

	<p>into the professional work of the applicant, the letter of recommendation must be written in the language of the selected study programme or in Hungarian</p>
<p>Statement of the Supervisor (if required by the proposed Doctoral School),</p>	<ul style="list-style-type: none"> - a statement by the supervisor at the proposed Host Institution declaring that the supervisor undertakes to supervise the student's work within the doctoral programme (if required by the doctoral school) - must be submitted until 15 March
<p>Transcript of Records and its translations in the language of the selected study programme or in Hungarian</p>	<ul style="list-style-type: none"> - copy of the original transcript of records regarding all academic semesters or school years completed during previous studies (in the highest level of education that the student have participated in) AND its translations - translations only have to be attached if the copy of the original document is not in the language of the selected study programme or in Hungarian
<p>Copy of Identification Document</p>	<ul style="list-style-type: none"> - provided that the applicant already has a passport, a scanned copy of the passport's data page should be uploaded - in case the applicant does not yet have a passport, they should upload the scanned copy of their national ID card - that page has to be uploaded which contains both the personal data and the photography of the applicant
<p>Acceptance of Statement for Application in the online system</p>	<ul style="list-style-type: none"> - all applicants need to accept the "Statement for Application" (please see Annex 2 for a sample) - the statement can only be accepted in the online system, therefore scanned and signed copies should not be uploaded - the statement appears in the online application system after registration – all applicants need to click on accepting it in order to be able to submit their applications
<p>Medical Certificate – only for applicants of study programmes where the medical certificate is a requirement (optional for other applicants)</p>	<ul style="list-style-type: none"> - Mandatory only for the applicants nominated by the Sending Partners - scanned copy of a medical certificate of satisfactory health condition - please use the following form: tka.hu/docs/palyazatok/mandatory_medical_certificate_template.pdf - certificates have to be issued and signed by a physician to declare the medical condition of the applicant (according to the diseases listed on the form) - must be submitted until 15 April (but it's possible to upload it even before 16 January) - Scholarship holders will take part in medical examinations organized by universities upon their arrival.