

Stipendium Hungaricum Scholarship Program

Qualification Requirements:

- Government employee with a permanent appointment except for programs which are open to private individuals (i.e. Stipendium Hungaricum Scholarship Program, etc.)
- No age limit unless otherwise specified by the donor country provided the return service obligation is still within the nominee's serviceable years
- Must have rendered at least two (2) years of service in the nominating institution
- Must have a higher education degree related to the field of study or has demonstrated sufficient ability and experience in the field of study
- Must not have a pending application for scholarship under another program
- Must have rendered the service obligation required under Executive Order 367 for previous scholarship enjoyed

Documentary Requirements:

For Government employees:

- A letter of nomination addressed to The Director, International Affairs Staff, CHED signed by the Secretary or Head of agency/institution or its duly authorized official indicating among others the following:
 - a. Assurance of utilizing the services of the nominee, for a period of two (2) years for every year of scholarship or a fraction thereof not less than six (6) months as provided under E.O. 367 amending E.O. 129; and,
 - b. That the nominee shall be paid his/her salary and other financial privileges while on training pursuant to the said Executive Order.
- Certified Copy of Service Record
- Certified Copy of Statement of Actual Duties and Responsibilities
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)
- Certification that the nominee has no pending administrative and criminal case
- Certification that the nominee has no pending scholarship nomination for another program and has no pending service obligation for a previous scholarship for Government employees
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)

For private individuals: **(For Masteral and PhD program applicants)**

- Letter of Intent
- Recommendation from employer or former dean/professor
- Letter of recommendation/support from a professor of the host Hungarian university/institution (For PhD applicants)
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)

- Photocopy of Diploma (Baccalaureate/Graduate)
 - NBI/Police Clearance
 - Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)
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For Undergraduate program applicants:

- Letter of Intent
- Recommendation from former principal/dean/professor
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Senior High academic credentials/Baccalaureate)
- Photocopy of Diploma (Senior High School/)
- NBI/Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)